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	N. N.	
,	27 December 1982	
STAT	MEMORANDUM FOR:	
	FROM: Charles E. Wilson	
	Chief, Public Affairs Division	
	SUBJECT: Visit to Headquarters of MGen. J. Milnor Roberts,	
	Executive Director, Retired Officers Association Reserve	
	1. This is to confirm the arrangements for General Roberts' visit on 20 January 1982. The agenda will be:	
	1050 General Roberts arrives at CIA, met in Reception area	
STAT		
	General Roberts escorted to DDCI's office for courtesy call on John McMahon. Joined there by Chuck Wilson.	
	Repair to Public Affairs, Room 7-B-03, for discussion. Joined by Burt Hutchings, C/LLD.	
	1200-1300 LUNCH in the Executive Dining Room.	CT.
STAT	Roberts, Wilson, Hutchings).	ST
	1300-1315 Courtesy call on D/OEXA.	ST
	1320 General Roberts departs CIA.	
STAT	2. We are firm on McMahon's calendars. If you would be kind enough to pave the way with Roberts, the Gate, parking, and the Recentionist. I will reserve a table for all the TRB and the Recentionist.	ST
	Receptionist, I will reserve a table for six in the EDR and will nail down Burt Hutchings. We will also prepare some unclassified material for General Roberts to take away with him.	
STAT		
	3. Please call me if there is any more I can do.	
		ST
	Charles E. Wilson	
STAT	cc: DDCI/T EXDIR, D/OEXA	
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